

ACTS COLLEGE LTD
UNDERGRADUATE PROGRAMME – MODULE ENROLLMENT FORM

(Please check (v) where applicable)

Full Name (as in NRIC/Passport): _____ Gender: Male Female

NRIC/Passport #: _____ Date of Birth: _____ Marital Status: _____

Mailing Address: _____
 _____ Singapore _____

Email Address: _____

Contact Number: _____ (Home) _____ (Office) _____ (HP)

Home Church: _____

Ministry in church: _____ Occupation: _____

Highest Academic Qualification: _____

Programme enrolled:

Non Programme

Diploma of Theology

Certificate of Theology

Bachelor of Theology

First-time registering for class at ACTS: Yes No

Matriculated: Yes No

Semester/Year: ____ / _____

Student ID: _____

	Code	Module Name	Audit	Credit	FEES	Per Module	No. of Modules	Amount
1.					Tuition Fee - Matriculated	\$200		
2.					Tuition Fee – Non Matriculated	\$240		
3.					Tuition Fee - Audit	\$160		
4.					Misc. Fee (Non-refundable)	\$75		
5.					Sp. Formation (Non-refundable)	\$50		
6.					Practicum (Non-refundable)	\$75		
7.								
8.								
9.								
Total Credits					Sub-total			

NOTE:

- All fees should be paid in full upon registration/enrollment unless special arrangement is made with the Administration Manager.
- A student who withdraws from a module at least one week before commencement of class receives a 100% refund of tuition fee.
- A student who withdraws from a module within one week before commencement of class or within first six hours of class receives 80% refund of tuition fee.
- No refund of tuition fees for module withdrawn after first six hours of class.
- Admin Charge of \$30 will be levied for Add/ Change/ Withdrawal of any module.

Less:

Academic Counselling Rebate (if any)	\$(10)		
Tuition Fees Rebate (if any)			
Add: Registration Fee (Non-refundable)			\$30
Add:			
Add:			
Total Payable			

Referral Information:

Name of Referrer / New Student(s) Referred: _____

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1. I agree / disagree to let ACTS College use my photographs taken in all college activities for the purpose of publicity, publication and official matters. I understand it is my responsibility to excuse myself from photo-taking if I disagree.

2. Student Data Protection Policy

We, at ACTS College, take our responsibilities under the Personal Data Protection ACT 2012 (the “PDPA”) seriously. We also recognize the importance of the personal data you have entrusted to us and believe that it is our responsibility to properly manage, protect and process your personal data. Our Student Data Protection Policy, which is available online, is designed to assist you in understanding how we collect, use and/or disclose the personal data you have provided to us, as well as to assist you in making an informed decision before providing us with any of your personal data. If you, at any time, have any queries on this policy or any other queries in relation to how we manage, protect and/or process your personal data, to request to review, update or withdraw your consent for the collection, please do not hesitate to contact us at 6861 1770 or admin@acts.edu.sg .

Signature

Date

FOR OFFICE USE ONLY		
Acknowledged: (Registrar)	Approved: (Academic Dean)	Student’s Record Updated:
Signature /Date:	Signature/Date:	Date:

Installment-plan payment is **ONLY APPLICABLE** to **matriculated students** who fulfill **ALL** the following criteria:

- Having financial problems
- Not receiving any scholarships or sponsorship from any organisation/church/individuals

Installment Plan as per arrangement agreed below:

Description	Amount Payable	INSTALLMENT PLAN			PAYMENT RECORDS				
		No.	Due Date	Amount	Payment Date	Payment Mode	Receipt No.	Amount Received	Balance Outstanding