

# ACTS COLLEGE

## GRADUATE PROGRAMME – MODULE ENROLLMENT FORM

(Please check (v) where applicable)

Full Name (as in NRIC /Passport): \_\_\_\_\_ Gender:  Male  Female

NRIC/Passport #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_ Singapore \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (HP)

Home Church: \_\_\_\_\_

Ministry in church: \_\_\_\_\_

Occupation: \_\_\_\_\_

Highest Academic Qualification: \_\_\_\_\_

Programme enrolled:

Non-programme

Graduate Diploma

Master of Theological Studies

Master of Divinity

First-time registering for class at ACTS:  Yes  No

Matriculated:  Yes  No

Semester/Year: \_\_\_\_\_ / \_\_\_\_\_

Student ID: \_\_\_\_\_

#	Code	Module Title	Audit	Credit	FEES	Per Module	No. of Modules	Amount
1.					Tuition Fee - Matriculated	\$265		
2.					Tuition Fee – Non Matriculated	\$315		
3.					Tuition Fee - Audit	\$160		
4.					Misc. Fee (Non-refundable)	\$75		
5.					Sp. Formation (Non-refundable)	\$50		
6.					Practicum (Non-refundable)	\$95		
7.								
8.								
9.								
<b>Total Credits</b>						<b>Sub-total</b>		

**NOTE:**

1. All fees should be paid in full upon registration/enrolment unless special arrangement is made with the Administration Manager.
2. A student who withdraws from a module at least one week before commencement of class receives a 100% refund of tuition fee.
3. A student who withdraws from a module within one week before commencement of class or within first six hours of class receives 80% refund of tuition fee.
4. No refund of tuition fees for module withdrawn after first six hours of class.
5. Admin Charge of \$30 will be levied for Add/ Change/ Withdrawal of any module.

**Less:**

Academic Counselling Rebate (if any)	\$(10)		
Tuition Fees Rebate (if any)			
Add: Registration Fee (Non-refundable)			\$30
Add:			
Add:			
<b>Total Payable</b>			

**Referral Information:**

Name of Referrer/New Student(s) Referred: \_\_\_\_\_

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1. I  agree /  disagree to let ACTS College use my photographs taken in all college activities for the purpose of publicity, publication and official matters. I understand it is my responsibility to excuse myself from photo-taking if I disagree.

2. Student Data Protection

We, at ACTS College, take our responsibilities under the Personal Data Protection ACT 2012 (the “PDPA”) seriously. We also recognize the importance of the personal data you have entrusted to us and believe that it is our responsibility to properly manage, protect and process your personal data. Our Student Data Protection Policy, which is available online, is designed to assist you in understanding how we collect, use and/or disclose the personal data you have provided to us, as well as to assist you in making an informed decision before providing us with any of your personal data. If you, at any time, have any queries on this policy or any other queries in relation to how we manage, protect and/or process your personal data, to request to review, update or withdraw your consent for the collection, please do not hesitate to contact us at 6861 1770 or admin@acts.edu.sg

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY		
Acknowledged: <b>(Registrar)</b>	Approved: <b>(Academic Dean)</b>	Student Record Updated
Signature /Date:	Signature / Date:	Date:

Installment-plan payment is **ONLY APPLICABLE** to **matriculated students** who fulfill **ALL** the following criteria:

- Having financial problems
- Not receiving any scholarships or sponsorship from any organisation/church/individuals

Installment Plan as per arrangement agreed below:

Description	Amount Payable	INSTALLMENT PLAN			PAYMENT RECORDS				
		No.	Due Date	Amount	Payment Date	Payment Mode	Receipt No.	Amount Received	Balance Outstanding